BIOMETRIC RESIDENCE PERMITS (BRPs) & BRP COLLECTION

DO I NEED TO COLLECT MY BRP?
Yes. Normally you need to collect your BRP from a specified Post Office within 10 days of arrival unless you received a UKVI letter specifically advising you don't need to collect your BRP.

WHEN, WHERE & HOW CAN I COLLECT MY BRP?
Your UKVI decision letter will tell you the date from which your BRP will be available for collection. You may go on or after this date.

You may collect your BRP from the Post Office you chose when you applied for your UK visa. Visit the Post Office website. Click on the red **'Branch Finder'** link at the top right of the screen.   Enter the postcode or street name of the Post Office address stated on your home office BRP collection letter then click the red **'Choose a service'** link and choose 'Home Office Biometric Enrolment' and hit the red **'Search'** button. You will then be directed to the branch opening hours and a map of where it is located. You can use Google Maps to get directions to the Post Office.

You must bring with you:
1. The passport or travel document which contains your 30 or 90 day visa (vignette).
2. Your UKVI decision letter.

WHAT DO I DO AFTER I HAVE COLLECTED MY BRP?
You must check your BRP when you receive it to ensure there are no errors. If your name, sex, or other information has an error, or if the BRP was damaged, you must let UKVI know by following this guidance: https://www.gov.uk/biometric-residence-permits/report-problem. Please inform UKVI of any errors within 10 days from the date of collecting/receiving your BRP, otherwise, you may have to apply and pay for a replacement.

MY NEW BRP EXPIRES ON 31/12/2024
While UKVI transition to a fully digital system, students will continue to receive Biometric Residence Permit (BRP). BRP cards will be valid until 31/12/2024. This expiry date is not an error and does not affect your period of grant of permission to stay or your conditions. To view your actual visa expiry date, you will need to create a UKVI account to view eVisa. You can continue to use your BRP until it expires.

YOU MUST CREATE A UKVI ACCOUNT TO ACCESS YOUR EVISA BEFORE 31/12/2024. Once your BRP expires you are likely to have problems proving your status or when travelling if you do not create a UKVI account. Use the following link to create a UKVI account: https://www.gov.uk/get-access-evisa.

EU AND EEA NATIONALS - DIGITAL STATUS/eVISA
EU and EEA nationals who have used the UK Immigration: ID check app have been receiving their visa in the form of an online digital status and an accompanying letter from the Home Office (instead of a vignette/BRP). Please follow UKVI advice in the decision letter to complete all required steps to register your UKVI account.

*UKVI are replacing physical documents, such as Biometric Residence Permits (BRPs) and vignette stickers, with an online record of your immigration status. This is known as an eVisa. Any student with a BRP expiry on 31/12/2024 can now create a UKVI account and access their eVisa, without needing an invitation from UKVI to do so. **YOU MUST CREATE A UKVI ACCOUNT BEFORE 31/12/2024.** Once your BRP expires you are likely to have problems proving your status or when travelling if you do not create a UKVI account.*

e-VISA AND UKVI ACCOUNT

HOW TO CREATE A UKVI ACCOUNT TO ACCESS YOUR eVISA?

You can watch a video on how to create a UKVI account and access your eVisa. Use the following link to create a UKVI account: https://www.gov.uk/get-access-evisa.

You will need:

- • Your date of birth
- • Your BRP Number or Unique Application Number (UAN)
- • Your passport (if you do not have a BRP)
- • Access to an email address and phone number (personal email address)
- • Access to a smartphone

If you need help creating your UKVI account you can get help at https://www.gov.uk/assisted-digital-help-online-applications. Once you have created your UKVI account you will be able to view the details of your eVisa online, for example your type of permission, when it expires and your conditions of stay. You will also be able to update your personal details and register your passport in your UKVI account to easily travel to and from the UK.

SHARING INFORMATION ABOUT YOUR IMMIGRATION STATUS

Employers, landlords and/or other organisations in the UK may need to check your immigration status, for example, to check whether you are allowed to work, rent somewhere to live, or access public services.

Once you have created your UKVI account and accessed your eVisa, you can use the 'view and prove' service at https://www.gov.uk/view-prove-immigration-status using your UKVI account sign in details to share relevant information about your immigration status. You will need to make sure that you select the correct reason for sharing your information, so that the appropriate details are selected. You will then be given a 'share code'. This can be passed on to the person you want to share your information with. The share code will give that person time limited access to the relevant information. You will also need to give them your date of birth, so they can prove they have your permission to check your information. For more information about working in the UK please read "UKVI Right to Work Checks" guide: International Student Support SharePoint

PROVING YOUR IMMIGRATION STATUS VIA BRP/eVISA WHEN TRAVELLING

Student visa holders are expected to be in the UK during term time and can only travel during official UWS holidays or after reaching course end date on your CAS. You should take your BRP with you when you travel outside the UK (e.g. during winter holidays) as you may be asked to show it to prove your status, even after you have created your UKVI account. If you travel without your BRP you may be refused re-entry to the UK.

Once you have created your UKVI account it is important that your UKVI account has up to date details of your passport, which you can do at https://www.gov.uk/update-uk-visas-immigration-account-details. Not doing so may mean that you are delayed or denied boarding by carriers.

WHEN YOUR eVISA ENDS

If your BRP shows 31/12/2024 end date, please check your actual visa end date by logging into your UKVI account to view your eVisa. If you want to stay in the UK after your current eVisa ends, you must make a new application before eVisa expiry. UKVI recommend that you do not apply more than 28 days before your current permission ends. You may be able to still use your most recent BRP to apply for further permission digitally, and avoid the need to provide your fingerprint biometrics again, even after your BRP has expired.

ISSUES WITH YOUR VIGNETTE, PASSPORT, BRP OR eVISA

ISSUES WITH MY VIGNETTE, PASSPORT OR BRP
Please download "FAQ: Replace a lost or stolen BRP or passport" from International Student Support SharePoint. For additional support visit UKCISA website: https://www.ukcisa.org.uk/Information--Advice/Visas-and-Immigration/ Passport-visa-and-BRP-problems.

ISSUES WITH MY UKVI ACCOUNT OR eVISA
Please read UKVI guidance if you experience any issues with your UKVI account and/or eVisa: Online immigration status (eVisa) – If you need help.

CONTACT UKVI TO CORRECT YOUR VIGNETTE, BRP, eVISA:
- **Correct an error on your vignette (sticker in your passport):**

Please read UKVI advice on Correcting an incorrect endorsement and contact UWS International Student Support if you have a vignette (instead of a BRP) and it has an error.

- **Correct a BRP error:**

You must report BRP error to UKVI and request a BRP correction online. You can read full UKVI guidance here: Biometric residence permits (BRPs): Report a problem with your new BRP.

- **Report your BRP lost/stolen/damaged or report a change of circumstances:**

You must inform the Home Office as soon as possible if any of your personal details have changed (for example your passport or address) or if your BRP was lost/stolen/damaged. You may be fined if you fail to inform UKVI within required timeline. Changes must be reported online: Report a change of circumstances in the UK. BRP errors can be corrected via this process: https://www.gov.uk/brp.

- **Correct eVisa error:**

You should redirect your enquiry to:
- eVisa Webchat (ukimmigration-support-webchat.homeoffice.gov.uk) OR
- Contact UKVI - https://www.gov.uk/contact-ukvi-inside-outside-uk

UK Visas and Immigration contact centre
Telephone: +44 (0)300 790 6268 - select option 3
Telephone: +44 (0)203 875 4669 – select option 4-2-2. if you are unable to dial 0300 numbers
Monday to Friday, 8am to 8.30pm
Saturday and Sunday, 9:30am to 4:30pm
Find out about call charges - https://www.gov.uk/call-charges

Please remember to provide your new immigration permission to relevant UWS staff once you have a correct permission. Please visit UWS Student Records webpage for more information. If you forget to provide updated documents to UWS, this could affect your future visa applications in the UK, for example, if you apply for the Graduate Route visa or Student visa extension.

CONTACT UWS INTERNATIONAL STUDENT SUPPORT TEAM
- To book an online Q & A 10min appointment, visit: **https://tinyurl.com/uwsqa**
- Join in-person Drop-in Sessions and online Workshops, more details can be found on International Student Support Share Point page: **https://tinyurl.com/uwsintevents**
- 30 minute appointments (Teams call or in person) can be booked by contacting the Hub team hub@uws.ac.uk or london@uws.ac.uk or via WhatsApp: 0141 848 3998.